

Architectural Review Request

Courtyard Homes Association Inc., aka Spoonbill Landings

- Any change to exterior of unit, including courtyard, requires an Architectural Review Request approval prior to beginning any work.
- When in doubt, fill it out.
- It is the homeowner's responsibility to comply with all regulations and make sure that contractors and handymen have liability insurance.

Send your request to Bob Coughlin at: recoughlin3@gmail.com Phone number: 860-214-9285

Name: _____ Date: _____

Unit: _____ Phone #: _____ Email: _____

CHANGE REQUEST: (Give sufficient detail to enable the Committee to determine conformity to the established standard.)

Reason For Change: _____

◇ Contractor/handyman: _____

◇ ATTACH DRAWING OR PICTURE OF REQUESTED CHANGE:

Architectural Committee Review: Approved: _____ Disapproved: _____

Date: _____ Name: _____

Title: _____

Notes: _____

Board of Directors: Approved: _____ Disapproved: _____

Date: _____ Name: _____

Title: _____